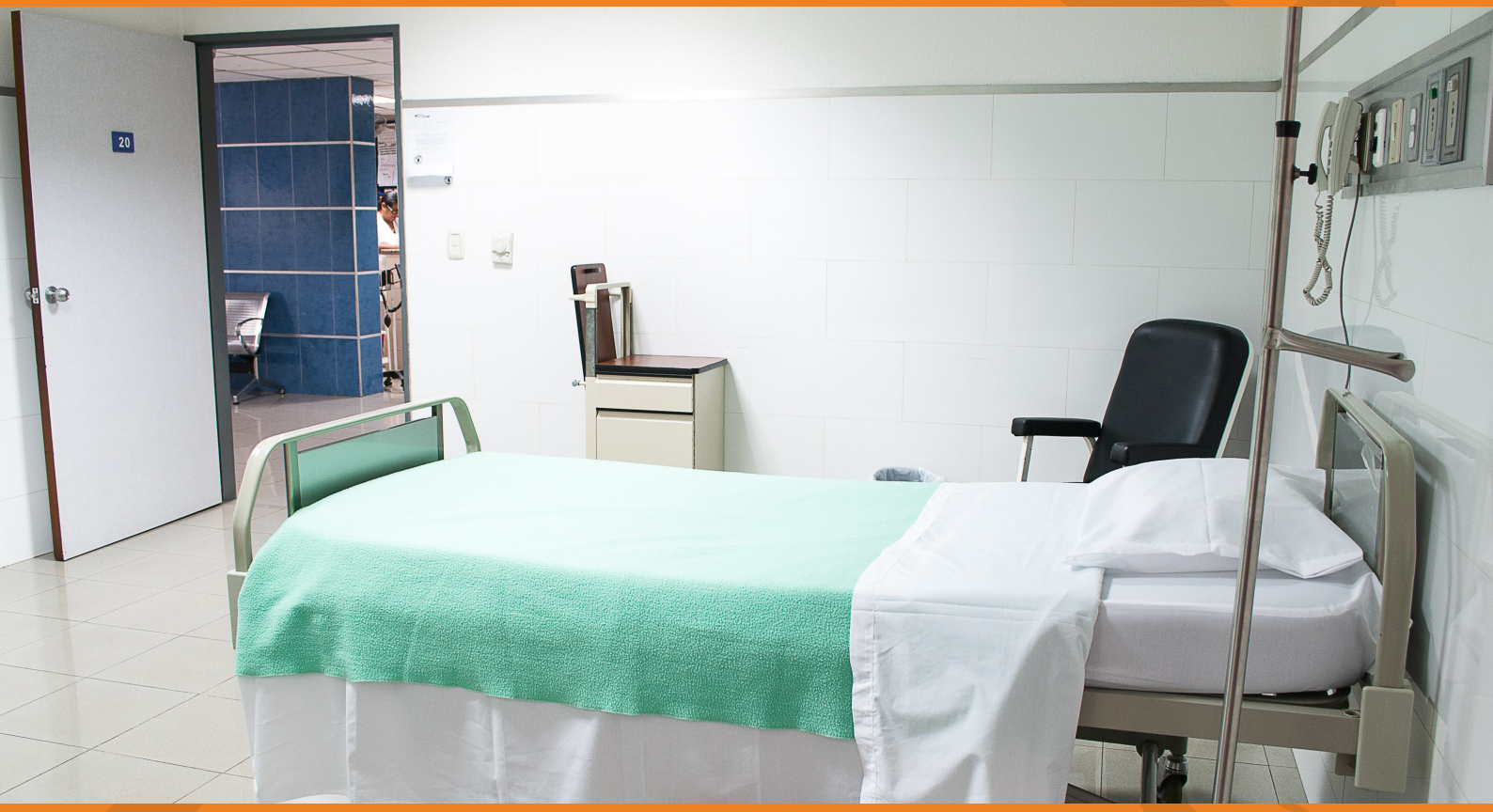
BIG mikes

Global Batteries

Preventative Maintenance Program



07 4427 5622
bigmikescooters.com

REGISTERED PROVIDER

Preventative Maintenance Program Objective

Big Mike's Preventative Maintenance & Asset Management Programs are tailored to meet our customer's requirements.

Service inclusions

Asset Assessment and Audit:

- Asset number sticker generated
- Detailed description of equipment, entered into Service Call Management software package.
- Condition / Hazard assessment report generated
- Equipment maintenance folder provided

Maintenance Program Developed in Conjunction with Client:

- Recommended equipment service periods used as basis for maintenance cycles
- Assets bundled into "sensible" groups per location
- Preplan / notified in advance of maintenance period
- Pre-Approval for conducting repairs outside of maintenance contract scope

Experienced Service Technicians:

- Industry trained ; Test & Tag certified; Police Checked

Asset Report Upon Completion:

- Equipment condition summarised
- Maintenance carried out summarised
- Quote on additional major repairs required
- Report of history of expenditure per equipment

Recommended Equipment Service Cycle Guide

EQUIPMENT DESCRIPTION:	MAINTENANCE FREQUENCY:
Hospital Bed (electric)	Annually
Lifting Hoist (electric)	6-month
Lifting Hoist (ceiling)	6-month
Alternating Pressure Mattress	6-month
Shower Transport Commode	Annually
Commercial Trolley	Annually
Pressure/Positioning Chair	Annually
Wheelchair (manual)	Annually
Wheelchair (electric)	Annually
Wheelchair (tilt n space)	Annually
Shower Trolley (manual)	Annually
Shower Trolley (electric)	Annually
Walking Frame	Annually
Weigh Scales (not calibration)	Annually
Electrical test & Tag (additional)	Annually
Sanitisers	6-month
Macerators	6-month

Equipment Service Overview – Product Sample

MAINTENANCE OF HOSPITAL BED		
	Checking Bed Operation Functions	Raising / Lowering
	Checking Hand Controller Integrity	Function / Casing / Cable
	Checking Castors	Movement / Brakes
	Checking Frame Structure	Integrity / Condition
	Checking Actuators	Movement / Noise
	Electrical Test & Tag	Electrical Leads / Connections
	Checking Mattress Structure	Integrity / Condition
	Checking Bed Ends	Structural / Movement

MAINTENANCE - MOBILE HOISTS & CEILING HOISTS		
	Checking Hoist Operation Functions	Raising / Lowering
	Checking Hand Controller Integrity	Function / Casing / Cable
	Checking Castors	Movement / Brakes
	Checking Frame Structure	Integrity / Condition / Moving Parts
	Checking Actuators	Movement / Load (weight) Test
	Electrical Test & Tag	Electrical Leads / Connections
	Checking Batteries & Charger	Load Test / Leads / Connections

MAINTENANCE OF PRESSURE MATTRESS		
	Checking Operation Functions	Airflow / Alternating Cycle
	Checking Alternating Pump Integrity	Function / Casing / Cable
	Checking Mattress	Bellows / Hoses / Connections
	Checking Alternating Pump	Filters / Pump / Moving Parts
	Electrical Test & Tag	Electrical Leads / Connections
	Checking Mattress Cover	Material / Zips

Equipment Service Guide

MAINTENANCE OF SHOWER TRANSPORTER COMMODE		
	Checking Integrity of Frame	Structural / Corrosion / Wear & Tear
	Checking Castors	Movement / Brakes / Clean
	Checking Armrests	Integrity / Condition / Operation
	Checking Seat Integrity	Padding / Secured
	Checking Footrests	Operation / Integrity
	Checking Tilt/Recline System	Operation / Integrity / Gas Struts / Cables

MAINTENANCE OF RECLINER / LIFT CHAIR (FOR ONCOLOGY)		
	Checking Recliner Operation Functions	Raising / Lowering / Heat / Massage
	Checking Hand Controller Integrity	Function / Casing / Cable
	Checking Frame Structure	Integrity / Condition / Moving Parts
	Checking Recliner Upholstery	Integrity / Conditoin / Tears
	Checking Actuators	Movement / Noise
	Electrical Test & Tag (if required)	Electrical Leads / Connections

MAINTENANCE OF WHEELCHAIR (MANUAL)		
	Checking Wheelchair Operation	Functions / Movement / Folding Frame
	Checking Wheelchair Structure	Integrity / Function / Moving Parts
	Checking Tyres and Castors	Movement / Wear / Pressure
	Checking Footplates	Integrity / Condition / Movement
	Checking Upholstery	Integrity / Condition
	Checking Brakes	Movement / Adjust

Equipment Service Guide - Sluiceroom

MAINTENANCE OF SANITISERS MACERATORS

Checking Operation	Test Run / Controller / Functions
Checking Control System	Solenoids / Steam / Pumps
Checking Wash Pumps	Noise / Function / Bearings
Checking Thermal Integrity	AO 600 Steam Verification Test
Checking Instructional Sheets	Operation / Wall Charts in Place
Checking Cycle Times	Flush, Wash, Steam & Cool
Check Lid Functions	Auto / Open / Close
Check Electrical Items (if required)	Leads / Connections / Switches
Checking Detergent System	Pump / Flow / Close

MAINTENANCE OF MEDICATION CARTS & TROLLEYS

Checking Commercial Trolley Operation	Movement / Functions
Checking Frame Structure	Integrity / Condition / Moving Parts
Checking Draw Structure	Integrity / Conditoin / Moving Parts
Checking Castors	Integrity / Condition / Movement
Checking Locking Brakes	Movement / Adjust

MAINTENANCE OF SHOWER TROLLEY

Checking Shower Trolley Operation	Functions / Movement / Control System Components
Checking Integrity of Frame	Structural / Corrosion / Movement
Checking Castors	Movement / Wear / Condition / Clean
Checking Attachments	Hoses / Drainage
Checking Upholstery	Integrity / Condition / Tears
Checking Locking Brakes	Movement / Adjust

Preventative Maintenance Equipment Report

Generic Work Program

Facility / First Name:_____

SCN No:_____

Equipment Details

Type:_____Make:_____Model:_____

Serial Number:_____Asset Number:_____

Technician Details

Technician Name: _____Date:_____

	Castors			
	Check Castors are swivelling correctly	N/A	Pass	Fail
	Check Wheels are rolling correctly	N/A	Pass	Fail
	Check Brakes operation	N/A	Pass	Fail
	Remove castors and clean	N/A	Pass	Fail
	Control System & Electrical			
	Check All Functions	N/A	Pass	Fail
	Check Control System (casing, cabling & noise)	N/A	Pass	Fail
	Check Electrical Leads & Connections	N/A	Pass	Fail
	Check batteries - Batt #1 voltage:_____Batt #2 voltage:_____	N/A	Pass	Fail
	Check Battery Charger (casing, cabling & functions)	N/A	Pass	Fail
	Check all Emergency Functions	N/A	Pass	Fail
	Check Actuators (function, noise & integrity)	N/A	Pass	Fail
	Check Pump (filters, moving parts & connections)	N/A	Pass	Fail
	Test & Tag (if requested - additional charge applies)	N/A	Pass	Fail
	Calibration (if requested - additional charge applies)	N/A	Pass	Fail
	Mechanical Components			
	Check Castors/Wheels/Tyres (remove and clean)	N/A	Pass	Fail
	Check Brakes (function, adjustment, wear & noise)	N/A	Pass	Fail
	Check Forks/Pintles/Bearings	N/A	Pass	Fail
	Check Frame (corrosion, fractures, alignment & noise)	N/A	Pass	Fail
	Check Removable Parts (condition, wear, tears)	N/A	Pass	Fail
	Check Steering System (tension, wear & alignment)	N/A	Pass	Fail
	Check Motor/Transaxle/Gearbox (noise, wear)	N/A	Pass	Fail
	Check Motor Brushes (if applicable)	N/A	Pass	Fail
	Labelling			
	Check Serial/Asset number is attached	N/A	Pass	Fail
	Check Safety label/s attached	N/A	Pass	Fail
	SWL label attached	N/A	Pass	Fail
	Check Safety Labels on Accessories	N/A	Pass	Fail
	Anti tamper labels on battery case	N/A	Pass	Fail
	Anti tamper labels on control box case	N/A	Pass	Fail

I,_____(the client / authorised representative) acknowledge any defects as reported by Big Mike's.

Signature:_____

Date:_____

bigmikescooters.com 07 4427 5622

Who are we

Big Mike's is a local family owned company servicing all of North and West Queensland. We provide the best service and offer the best prices and range within our region.

- We service what we sell and back it up with full factory warranties.
- We can do any modification that may be required at our own workshop.
- Our customers are our family.
- We are NDIS approved
- We are a preferred and recommended supplier with many of the OT's and Care Providers

Showrooms

Townsville
177 Ingham Road
WEST END QLD 4810
07 4427 5622

Ayr
131 Edwards Street
AYR QLD 4807
07 4419 8907

Mackay
340 Shakespeare Street
MACKAY QLD 4740
07 4864 9927

Bowen
39 Herbert Street
BOWEN QLD 4805
07 4737 5729

Rockhampton
158 Musgrave Street
ROCKHAMPTON QLD 4701
07 4911 6952

info@bigmikesqld.com
www.bigmikescooters.com.au